



**AGENDA FOR BOARD OF DIRECTORS QUARTERLY MEETING,
February 1, 2020
5pm-6:30pm**

Call-in information:

NUMBER TO CALL: Will be emailed

ACCESS CODE: TBD

- 1. Call to order: Missy**
- 2. Roll call: Samantha**
- 3. Appointing interim roles- Missy**
 - a. Interim Secretary (Can the co-presidents take turns being the leaders of meetings and taking minutes?)
 - b. Interim Treasurer (Kathleen, since she has access to all accounts still?)
- 4. Ratifying email votes- Missy**
- 5. Approval of minutes from last meeting- Missy**
- 6. Approval of reimbursement of emergency costs/fees- Missy**
 - a. Emergency travel: Kathleen's travel from WA to FL to add signor to SunTrust banking (\$755.30, receipts submitted)
 - b. Sunbiz amendment fee: Tiombe (\$61, receipt to be submitted)
- 7. New Business Reports**
 - a. Immediate Past President: Kathleen**

Interim Treasurer report: Updates on the securing of the bank accounts/total account balances
Delegation of Emergency tasks:

 - watching accounts for rogue spending
 - getting wild apricot cancelled, updated, or finding a new app for website and emails
 - replacing Yvette's registration at NAGC WA DC conference and working to cancel flight/get reimbursed
 - Alerting the public of changes (in a positive way)
 - Discuss Free FLAG memberships
 - Adding Samantha to bank accounts as signor
 - b. Region 2: Arlene**

Conference in Jacksonville
- 8. Other reports:**

Region 3/Int. Co-president- Samantha	Public Relations: Dory
Bylaws/Int. Co-president- Missy	Education Committee Chair- Sandra
Region 1- Kim	Advocacy- Viviana
Membership- Tiombe	Region 4- Kama
- 9. Old Business:**
- 10. Good of the Order**
- 11. Adjournment**